



MEETING MINUTES

Culture and Arts Commission August 16, 2018

1. **CALL TO ORDER/ROLL CALL:** **Chair Gamble** called the meeting of the Culture and Arts Commission to order at 6:37 p.m. Commissioners Present: Chair Gamble, Vice Chair Pamela Madden, Jeanne George, and Janet Monaghan. Commissioners Excused: Judith Puccini and Melodie Tobin. Staff Present: Jovan Grogan and Tim Wallace.
2. **PLEDGE OF ALLEGIANCE:** **Commissioner George** led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **ACCEPTANCE OF MINUTES:** **MSC Madden/George** to approve minutes of the July 19, 2018 Culture and Arts Commission meeting. Accepted unanimously.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **UNFINISHED BUSINESS:** None.
8. **NEW BUSINESS:**
 - a. Movies in the Park Marketing Plan – Superintendent Wallace presented staff report regarding methods for marketing. **Chair Gamble** volunteered to provide flyer to Parkside Middle School and Capuchino High School. **Commissioner Monaghan** volunteered to distribute flyers to local businesses, Chair Gamble suggested providing popcorn at the event. **Superintendent Wallace** agreed to investigate popcorn distribution.
9. **ITEMS FROM COMMISSION MEMBER:**

Commissioner Gamble asked about recognition from City for former Commissioner Bardi Rosman Koodrin. Superintendent Wallace agreed to investigate City recognition protocol for outgoing commissioners.
10. **ITEMS FROM STAFF:**

Superintendent Wallace stated that Commissioner Bardi Rosman Koodrin has resigned.

City Manager/Interim Community Services Director Grogan announced that new Community Services Director, Joanne Magrini, will start September 10, 2018.

11. **ADJOURNMENT:** With no other business to be conducted, **Chair Gamble** adjourned the meeting at 6:54 p.m.